

Job Title: Vice President of Government Relations

Location: Washington DC

Full Time Position in Operations

SCI Summary:

SCI supports people with disabilities, behavioral challenges, medically complex needs, transitioning youth, the elderly, and other populations using Maryland Department of Health's Targeted Case Management and Supports Planning work models as well as a concierge level geriatric care management and care partner model.

Job Summary:

The primary purpose of the Vice President of Government Relations (VP GR) is to advocate, including lobbying where appropriate, on behalf of Service Coordination Inc. (SCI) and work with federal, state, and local legislators, and other regulatory government bodies, to support and drive SCI's Mission and Strategic Goals. The VP GR will be able to leverage a strong network of external influencers and work closely with SCI stakeholders to develop and implement legislative strategies that align with SCI's core values.

Essential Duties:

- Responsible for the overall planning, organization, and execution of SCI and Montcordia's government affairs strategies and activities to help facilitate the company's strategic business growth initiatives
- Represent SCI and Montcordia before elected officials at the federal, state, and local levels to advance the organization's positions on legislative policy
- Proactively evaluate legislation, regulations, and rules, as well as the political environment
- Develop close working relationships with key internal business stakeholders and partner with executive and board leadership to leverage governmental advocacy strategies
- Develop and manage bipartisan relationships with elected and senior officials, regulatory agencies, and industry experts at the federal, state, and local levels
- Develop collaborative partnerships at the federal, state, and local levels to track, shape, and draft policy and/or legislation through participation in various government affairs committees and workgroups external to SCI
- Analyze proposed legislative measures and assess the potential impact on SCI
- Summarize policy developments to internal stakeholders and assess impacts on SCI business
- Facilitate internal committee to assist in monitoring, analyzing, and summarizing legislation and policy impacting SCI and the people we support
- Provide guidance to and collaborate closely with team members on SCI's initiatives, events, projects, tasks, and daily operations
- Work with SCI leadership team to formulate and draft responses to elected and senior officials and regulatory agencies at the federal, state, and local levels

Required Competencies:

- Expertise in dealing with high-profile stakeholders such as elected officials, executives, and a variety of external constituencies; including ability to influence and navigate complex political landscapes
- Demonstrated ability to handle complex policy and legislative issues, and develop innovative strategies and solutions
- Possess a solid, broad comprehension of the U.S. health care system
- Extensive knowledge of major state health programs, including Medicaid, Veterans Affairs, private health care marketplace mechanisms, and understanding of complex public policy environments
- Ability to act independently and demonstrate sound business judgment
- Demonstrated ability to create and implement comprehensive Government Affairs strategies that include lobbying, association engagement, third party advocacy, digital/social/earned media, and other Government Affairs tools that result in successful engagement of external groups and influencers
- Possess strong research, analytical, critical thinking and interpersonal skills, the ability to speak and write persuasively and a proven track record of being able to work under tight deadlines
- Demonstrate a high degree of emotional intelligence, displaying candor and integrity at all times
- Willingness to work collaboratively by incorporating diverse perspectives and appropriately managing relationships
- Demonstrated commitment to the philosophies for services and management of person centeredness and shared leadership
- Ability to work within and manage ambiguity. Excel in dealing with challenges or events that do not always have a process, system, or solutions in place
- Knowledge of core business functions including but not limited to: accounting and finance, marketing and communications, human resources and legal issues, economics, and general management

Education:

- Bachelor's Degree required, Master's degree preferred, in Public Relations, Communications, Political Science, Business, or a related field. Advanced degree in law, public policy, or a related discipline is a plus.

Experience:

- 10+ years' experience working with legislative and/or regulatory bodies at the federal and/or state level, preference for some of this experience to be in the Human Services industry
- Previous experience on Capitol Hill or with a State Legislature strongly preferred

- Demonstrated work experience with federal elected officials, political parties, companies, consultancies, trade associations, governmental agencies, or equivalent organizations
- Strong bipartisan network that can be leveraged on behalf of SCI

Physical Demands:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Generally, presents standard office environment. Must be able to use telephone and computer on a regular basis. While performing the duties of this job, the employee is regularly required to sit, stand, and walk, reach with arms and hands, climb or balance, and to stoop, kneel, crouch or crawl. Vision abilities required by this job include close vision. The employee must occasionally lift and/or move up to 10-25 pounds.

#INDSCIO

Disclaimer: The recruitment process is approved by Service Coordination Inc.'s Recruitment Committee and subject to change based on business needs.

In recognition of the continuing COVID-19 pandemic, Service Coordination Inc (SCI) is committed to maintaining a safe and healthy workplace. Because of this, SCI is requiring all new hires to be fully vaccinated. New hires will be required to provide proof of vaccination status as part of the on-boarding process. SCI provides reasonable accommodations, absent undue hardship, for medical reasons under ADA and for employees with sincerely held religious beliefs, observances, or practices that conflict with getting vaccinated. You may request reasonable accommodation or other exemption to Stephanie Bidle at sbidle@sc-inc.org or 240-409-1873.

Service Coordination is an equal opportunity employer and committed to the full inclusion of all qualified individuals. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, hair texture or protected hairstyle, veteran status, or genetic information. Service Coordination is also committed to providing equal opportunity and access to individuals with disabilities by ensuring reasonable accommodations are provided to participants in the job application or interview process. To request a reasonable accommodation, contact Stephanie Bidle, HR Manager, at sbidle@sc-inc.org or 240-409-1873.