

TITLE Senior Director of Day Services

DESCRIPTION Will have oversight and responsibility for overall operation of assigned day programs, including Awakenings, Vocational-Day, Supported Employment, Community Based Day, Day Habilitation, which includes both people and financial resources. Will be responsible for ensuring appropriate services are delivered to individuals served in the most cost efficient and effective manner while ensuring compliance with all agency, state, federal, and regulations specific to program(s). This is a Full-Time exempt position reporting to the Executive Director.

Benefits Include:

- Health, Dental, and supplemental products (shared costs)
- Life Insurance (company paid)
- 403b Retirement Plan with company match
- Paid Time Off: 14 days the first year and 20 days the second year, with the ability to cash in unused time
- Holidays: 7 paid holidays
- Professional growth and developmental opportunities

POSITION REQUIREMENTS

- Position requires a **Bachelor's Degree in Human Services** and ten (10) years of experience in the field of developmental disabilities; minimum of five (5) years of experience directly supervising staff and minimum of two (2) years of experience administering Human Service programs **OR a Master's Degree in Human Services and a minimum of seven (7) years of experience** in the field of developmental disabilities; minimum of five (5) years of experience directly supervising staff and minimum of two (2) years of experience administering Human Service programs.
- Must have a valid driver's license and a good driving record
- The successful candidate will also need to pass a background check, and pre-employment screenings which include a drug screen and physical/fitness test.

EOE STATEMENT

We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.