

**TITLE Day Services Program Manager - Awakenings**

**DESCRIPTION** The Day Services Program Manager- Awakenings will have the responsibility of assisting with overall operation of the Awakenings program which includes both people and financial resources. This program supports adults with autism to achieve the most independent and inclusive life possible.

The focus of this community-based day services program is on community-integration through the development and implementation of individualized and person-centered programming with a focus on employment for individuals not yet employed. This role also has an increased focus on Positive Behavioral Supports.

The Program Manager will also be responsible for ensuring appropriate services are delivered in the most cost efficient and effective manner while ensuring quality and compliance with all agency, state, federal, and regulations specific to program(s). This is an exempt position.

**POSITION REQUIREMENTS** Position requires an AA Degree OR 60 college credit hours and two (2) years of relevant experience and knowledge of the IP process. BA Degree preferred. Minimum of one (1) year of experience in a supervisory management position directly supervising staff required.

The successful candidate will also need to:

- Be 21 years old or older
- Possesses a valid driver's license for at least one (1) year, but prefer two (2) years, not counting any time on a learner's permit; and has a good driving record.
- Attend our new hire training M-F 8:30 am - 5:00 pm for the first two weeks.
- Pass a basic reading comprehension and math test, a background check, and pre-employment screenings which include a drug screen and physical/fitness test.
- Be physically fit in order to lift and transfer at least 50 pounds
- Have the ability to provide direct care and implement proper restraint techniques to ensure the health and safety of the persons served.

**EOE STATEMENT** We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.