

LINWOOD CENTER INC.
3421 Martha Bush Drive
Ellicott City, Maryland 21043

Job Coach

Position Summary

Linwood Center has an immediate need for a Job Coach. The Job Coach is responsible for providing support for one or more individuals during their day-to-day activities in Linwood's Supported Employment Program. The Job Coach is directly responsible to the Supported Employment Coordinator. Must demonstrate the ability to interact in a professional manner with the public and be able to represent Linwood in the employment arena. The Job Coach must demonstrate a comprehensive understanding of Linwood's philosophy and demonstrate the ability to teach Linwood's methods and philosophy.

Minimum Qualifications (Education, Experience, Skills)

- Must be at least 18 years old and have a high school diploma or its equivalent.
- Must be able to drive, have a valid driver's license and a clean driving record.
- Must be able to complete reports in a timely manner and must demonstrate the ability to organize and properly document that which is required by regulation and by Linwood.
- Must also demonstrate an understanding of adult rights and self-determination and assure that the individuals to whom he/she provides support are afforded these rights.
- Must obtain all trainings as required by DDA and Linwood within the time frames specified.
- A skill set that includes the ability to interface in a professional manner with Linwood staff, parents, school system personnel and other professionals.
- Excellent oral, written and presentation skills.

Please visit Linwood Center's website at: www.linwoodcenter.org to see the full job description.

Linwood Center is an Equal Opportunity Employer