

LINWOOD CENTER INC.
3421 Martha Bush Drive
Ellicott City, Maryland 21043

Executive Director:

Position Summary:

The Executive Director is the Chief Executive Officer of Linwood Center, Inc., and, within the limits established by the Board of Directors, is granted the authority to provide leadership in the development and implementation of the means required to achieve the goals set forth by the Board of Directors. The Executive Director reports to the Board of Directors and is responsible for the organization's consistent achievement of its mission as aligned with the organization's financial objectives. The Executive Director shall ensure that the organization has a long-range strategy which achieves its mission, and toward which it makes consistent and timely progress. The Executive Director shall provide leadership to develop and implement appropriate programs and plans to ensure the organization is fully compliant with all applicable laws and regulations, and represents the highest possible standards of ethical conduct in all regards.

Minimum Qualifications (Education, Experience, Skills)

- Bachelor's Degree required, however, a Master's Degree in Business, Education, and/or a related field is preferred.
- Must have at least 10 years of senior management experience with a track record of proven effective leadership
- Successful track record of providing executive-level leadership over large and complex health and human service programs
- Unwavering commitment to quality programs and data-driven program evaluation
- Excellence in organizational management with the ability to coach all levels of staff, manage, and develop high-performance teams, set and achieve strategic objectives, and create and manage a budget
- Past success working with a Board of Directors with the ability to cultivate existing board member relationships
- Strong marketing, public relations, and fundraising experience with the ability to engage a wide range of stakeholders and cultures
- Experience working within or in close partnership with government agencies responsible for non-public educational services, residential programs for both adults and children, including the Maryland autism waiver program, the Maryland Department of Health and the Maryland Department of Human Services is preferred.
- Knowledge of potential wrap-around supports for families and persons with intellectual and developmental disabilities, including autism
- Strong written and verbal communication skills; a persuasive and passionate communicator with excellent interpersonal and multidisciplinary project skills
- Action-oriented, entrepreneurial, adaptable, and innovative approach to business planning
- Ability to work effectively in collaboration with diverse groups of people
- Passion, idealism, integrity, positive attitude, mission-driven, and self-directed

Please visit Linwood Center's website at: www.linwoodcenter.org to see the full job description.

Linwood Center is an Equal Opportunity Employer